

NORTH HOUGHTON COUNTY WATER AND SEWAGE AUTHORITY

DATE: 11/25/24.

Meeting was called to order by Bonenfant at 12:02 PM

ROLL CALL: Primeau, Mukavetz, Gasperich, Zubienna, Coppo, Bonenfant, LaRochelle

Others Present: Heikkila, Bjorn

Motion Primeau 2nd Mukavetz to approve the October 28th 2024 minutes as presented; Carried

Phase 1:

Bjorn updated the board on the progress of the construction, a general discussion was had. Bjorn presented a resolution for draw request #5 to be approved in the amount of \$817,956.98. This draw request included Payments for UPEA, BnB, and Bacco.

Motion LaRochelle, 2nd Zubienna to approve the resolution as presented; Carried.

Ayes: Gasperich, Primeau, Mukavetz, Zubienna, Coppo, Bonenfant, LaRochelle

Nays: none

Bjorn presented change order #3 for Contract 2. This change reflects a savings of \$1,523.50

Motion Primeau, 2nd Coppo to approve change order #3 in the amount of (\$1,523.50) as presented; Carried.

Bjorn presented an agreement between UPEA and NHCWSA for as needed services. This agreements intent is to close out the previous agreement and move forward with same agreement under a new job number for tracking purposes.

Motion Mukavetz, 2nd Primeau to approve the agreement as presented; Carried.

615 Isle Royale Update:

Heikkila gave the board updates on the 615 claim.

REL Sewer Relocate:

Heikkila, Gasperich and Bonenfant updated the board on REL Inc.'s new building addition and their need to relocate the existing sanitary main from under the building. The board was informed that The Authority's lawyer had drafted an agreement between REL and NHCWSA for approval. Upon approval and signing of agreement, a building permit could be cleared by the TWP for REL to begin construction of addition, and design work would begin to relocate the sanitary main.

Motion LaRochelle, 2nd Primeau to approve the agreement as presented; Carried.

Xylem pump repair quote:

Heikkila presented two quotes to the board, for the repair of two more pumps that were found to be faulty during annual maintenance.

Motion Gasperich, 2nd Primeau to approve quote R2024-PEW—0269 in the amount of \$7,775.00; Carried.

Motion Gasperich, 2nd Primeau to approve quote R2024-EVN—0098 in the amount of \$3,437.00; Carried.

Shop Office and Garage heater quotes:

Heikkila presented two quotes to the board, for the replacement of the garage heater and office heaters at the sewer farm. The garage heater fan is failing and the heater is 30 years old and due to be replaced. The office heaters are also 30 years old and ready for replacement with high efficiency furnace.

Motion Mukavetz, 2nd Zubienna to approve quote 1410 in the amount of \$3,600; Carried.

Motion Mukavetz, 2nd Zubienna to approve quote 1191 in the amount of \$8,100; Carried.

Other:

Wages and Benefits committee has begun working on recommendations to the board. Heikkila has provided the committee with information as requested. More information will be provided this week.

A Delinquent Sewer to County Tax Roll report was presented to the board.

A discussion was held on creating a policy for uncashed checks.

Public Comment:

None

PAYMENT OF BILLS

Motion LaRochelle, 2nd Zubienna to pay monthly bills totaling \$91,508.37 as presented; Carried.

Motion LaRochelle, 2nd Gasperich to adjourn at 12:56 pm; Carried.

Recorded by,

Submitted by,

Cleve Heikkila

Tom Primeau
Secretary