

NORTH HOUGHTON COUNTY WATER AND SEWAGE AUTHORITY

DATE: 6/3/24.

Meeting was called to order by _Bonenfant_ at 12:01PM

ROLL CALL: LaRochelle, Coppo, Zubiena, Primeau, Mukavetz, Gasperich

Others Present: Heikkila, Bjorn

Motion LaRochelle 2nd Mukavetz to approve the April 29, 2024 minutes as presented; Carried

Motion Primeau 2nd Coppo to approve the April 29 May 9th, 2024 minutes as presented; carried

Project Updates

Bjorn updated the board on the current status of the phase 1 project. UPEA is working with RD and Miller Canfield on financing and closing dates. The bond ordinance is expected to be finalized and ready for publishing in gazette in the next two weeks. Bjorn asked that a special meeting be held to approve and publish the bond ordinance. Bjorn expressed concerns on the status of our ongoing audit, and asked that we reach out to auditor to ensure that the audit is completed on schedule, to not delay the RD funding. Bjorn also stated that RD will also require a rider on our insurance for “fidelity insurance.” This is typically handled with our local insurer. Primeau expressed concerns with contractor’s past performance and asked UPEA for assurances that they are properly staffed to handle the upcoming observation and testing.

Bjorn presented a loan resolution, an assurance agreement, and an equal opportunity agreement. All three are required for closing the RD loan. Bjorne also presented an invoice to loan, and three other invoices.

Motion Mukavetz, 2nd Primeau, to approve the Loan Resolution as presented; Carried.

Motion LaRochelle, 2nd Coppo, to approve the Assurance Agreement as presented; Carried.

Motion Mukavetz, 2nd Zubiena, to approve the Equal Opportunity Agreement as presented; Carried.

Motion Coppo, 2nd Zubiena to approve the Invoice to loan in the amount of \$10,098.64 as presented; Carried.

Motion Coppo, 2nd Zubiena to approve Invoice #2401257 in the amount of \$871.50 as presented; Carried.

Motion Coppo, 2nd Zubiena to approve Invoice #2401379 in the amount of \$286.00 as presented; Carried.

Motion Coppo, 2nd Zubiena to approve Invoice #2401494 in the amount of \$300.00 as presented; Carried.

Bjorn explained to the board that RD funding will require opening new project specific bank accounts for contractor payment disbursements, bond reserve, and bond and interest.

Motion Mukavetz, 2nd LaRochelle, to approve the opening of phase 1 bank accounts as presented; Carried.

BnB Proposal

Heikkila presented a quote for BnB for work included on sheet C105 of the Phase 1 project. Heikkila stated that with the sink hole forming above the main in the front yard of 25525 Scott Street, it would be advised to complete this work as soon as possible. This main is a high flow main, and the consequences of failure demand action. This proposal would be contingent on the RD funding for Phase 1 being denied. Bjorn stated there should be no reason that the funding is not approved, and the proposal would allow BnB to begin on this project immediately. Heikkila stated that the repair and replace account had enough to cover this proposal should something happen with RD funding.

Motion Coppo, 2nd Mukavetz, to approve the BnB proposal in the amount of \$177,376.00 as presented; Carried.

Xylem Pump Repair

Heikkila Presented a quote for the repair of one of the 1st St CSO pumps that was sent in for failure. Heikkila voiced concerns over the amount of pump failures on the new pumps from the Lift Station Project.

Motion Primeau, 2nd Coppo, to approve the Xylem in the amount of \$3,681.90 as presented; Carried.

Public Comment

There were no public comments

PAYMENT OF BILLS

Motion Muckavetz, 2nd Zubiena to pay monthly bills totaling \$ 61,274.09 as presented; Carried.

Motion Muckavetz, 2nd Gasperich to adjourn at pm; Carried.

Recorded by,

Submitted by,

Cleve Heikkila

Tom Primeau
Secretary