

NORTH HOUGHTON COUNTY WATER AND SEWAGE AUTHORITY

DATE: 3/25/24.

Meeting was called to order by Bonenfant at 12:01PM

ROLL CALL:, Bonenfant, LaRochelle, Coppo, Zubienna, Primeau, Mukavetz, Gasperich

Others Present: Holmes, Heikkila, Bjorn

Motion LaRochelle 2nd Coppo to approve the Feb 26, 2024 minutes as presented; Carried.

Project Updates

Bjorn updated the board on the current status of the phase 1 project. Currently UPEA is waiting for the attorney to sign off on the ROW documents. It is expected that the attorney will complete this, this week. Bjorn gave an update on the budget, there was \$195,00.00 budgeted to get the project to bidding status, of which \$169,000.00 has been spent. Bonenfant questioned the timeframe of bidding the project, and if bids would come in higher with this timeline vs bidding in November as originally planned. A discussion was had, and the consensus was enough contractors were still looking for dirt work projects, and lead times for materials could still be met.

Motion Zubienna, 2nd LaRochelle to approve the Invoice in the amount of \$26,602.16 as presented; Carried.

Holmes presented the board with an invoice that included work on the annual CSO Report, as well as CEC rerouting mains for addition. CEC had inquired about lining the mains under their building vs rerouting the mains outside the influence of the new addition. Heikkila and Holmes recommended the lines be re-routed, as the Phase 1 project is currently eliminating similar conditions, and historically the Authority has not allowed new buildings to be constructed over existing utilities. LaRochelle asked if we have protections against liabilities in cases like this. Heikkila informed the board that CEC has entered into a signed agreement with the Authority to relocate the lines.

Motion Mukavetz, 2nd Coppo, to require the mains to be relocated as the signed agreement states; Carried.

Bank Signees

Heikkila provided Mukavetz, Zubienna, Bonenfant with forms from Incredible Bank for signatures. These four will be the approved signees on bank transactions.

Chairman Compensation

Gasperich asked the board to consider adjusting the chairman's wage to reflect a greater responsibility held by that position. A discussion followed, Gasperich recommended an adjustment of \$250.00 per meeting over previously established rates.

Motion Gasperich, 2nd Coppo, to adjust the chairman's wages by \$250.00 as discussed; carried. Their were 6 yeas (Gasperich, Primeau, Mukavetz, Bonenfant, Coppo, and Zubienna) and 1 nay (LaRochelle)

Other Business

Heikkila updated the board on several customer complaints. 2 customers had sewer back ups and requested insurance claim forms, another had a water supply pipe burst that resulted in a large quantity of water entering our collection system. Per policy, a 50% credit was applied to customers bill, which subsequently went to the county tax roll. The Customer is contesting the amount due. An explanation of the Authorities policy and ordinances were provided to the customer, and to date no response has been received.

Public Comment

There were no public comments

PAYMENT OF BILLS

Motion _____ *Mukavetz* _____, 2nd _____ *Coppo* _____ *to pay monthly bills totaling*
\$ 34,434.68 _____ *as presented; Carried.*

Motion _____ *Gasperich* _____, 2nd _____ *Zubiena* _____ *to adjourn at*
pm; Carried.

Recorded by,

Submitted by,

Cleve Heikkila

Tom Primeau
Secretary