

**NORTH HOUGHTON COUNTY WATER AND SEWAGE AUTHORITY**

**DATE: 7-31-23.**

Meeting was called to order by Lehto at 12:00 PM

**ROLL CALL:** Lehto, Bonenfant, LaRochelle, Coppo, Zubiena, Primeau, Mukavetz

Others Present: Heikkila, Bjorn

*Motion Bonenfant 2<sup>nd</sup> Primeau to approve the June 26, 2023 minutes as presented; Carried.*

**Projects:**

Bjorn updated the board on the progress of the Phase 1 Project. UPEA has completed a package that is to go out for bids. This package will be for the soil borings for the project. The borings are scheduled to be completed by the end of fall. Bjorn stated that the drafters are currently revising design from redlines, final review of plan set is expected in a couple months. Bjorn presented an invoice for work completed on project in June.

*Motion , Primeau 2<sup>nd</sup> Mukavetz to approve the invoice to loan in the amount of \$1,404.32, as presented; carried*

Heikkila updated the board on GWMW relocation, wells have been installed and currently waiting for documentation and well logs.

Heikkila updated the board on CEC Permit renewal. Permit should be finalized for approval at next month's meeting.

Heikkila presented an invoice from UPEA for work completed on CEC permit and GWMW Relocation.

*Motion , Bonenfant 2<sup>nd</sup> Coppo to approve the invoice to loan in the amount of \$1,125.60, as presented; carried*

**Other:**

Heikkila updated the board on the status of the annual audit. The Auditor did not submit the audit by the deadline, and as of meeting time, had not confirmed that the audit has been submitted.

Heikkila informed the board that an adjacent property owner at Smith Ave was currently using the Smith Ave driveway as access to his property and towing large camper trailers past the lift station control panel. A discussion was held, and it was decided to install "private drive" signage.

**PAYMENT OF BILLS**

*Motion Coppo, 2<sup>nd</sup> Primeau to pay monthly bills totaling \$ 71,127.18 as presented; Carried.*

*Motion Zubiena, 2<sup>nd</sup> Bonenfant to adjourn at 12:16 pm; Carried.*

Recorded by,

Submitted by,

Cleve Heikkila

Daniel Zubiena  
Secretary