

**NORTH HOUGHTON COUNTY WATER AND SEWAGE AUTHORITY**

**DATE: 1-30-23.**

Meeting was called to order by Lehto at 12:01 PM

**ROLL CALL:** Lehto, Bonenfant, LaRochelle, Zubierna, Mukavetz, Coppo, Primeau

Others Present: Holmes, Heikkila

*Motion , Bonenfant 2nd Primeau to approve the Decembr 2022 minutes as presented; Carried.*

**Phase 1:**

Holmes updated the board on the projects progress. UPEA continues to work on Base Mapping and Design work. Base maps for the in town pipe replacement has been completed. UPEA continues to work with NHCWSA in determining bottom elevation for the new equalization basin.

Holmes presented an invoice to be paid with the invoice loan.

*Motion Primeau, 2<sup>nd</sup> Mukavetz, to approve the invoice in the amount of \$6,520.23, as presented; carried*

Holmes presented an invoice for general services, including work on wet land monitoring, IPP work

*Motion Mukavetz, 2<sup>nd</sup> LaRochelle to approve the invoice in the amount of \$1,490.50, as presented; carried*

**Pen Gas Building Demolition:**

Heikkila updated the board on the progress of the Building Demolition at the Penn Gas site. MJO has all buildings torn down with just several loads of rubble to be removed from the site.

**2023 Budget:**

Heikkila presented a Budget for 2023 with an income of \$333,930 and an ending cash balance of \$2,344,000.

*Motion Zubierna, 2<sup>nd</sup> Mukavetz, to approve the 2023 Budget as presented; carried*

**Articles of Incorporation:**

Bonefant informed the board that while looking into the motion to increase board member wages from last months meeting, it was deiscovered that an amendment to the Articles of Incorporation would be necessary. While researching the Articles it was also discovered that per Article VII “The Board Shall select a chairman, a cice-chairman, secretary and treasurer, who shall be members of the board...” at the first months meeting each year. A discussion followed, and a course of action was agreed upon. This action includes rescinding last month’s motion to increase wages, contacting the boards attorney on amendments to the Articles of Incorporation, and amending the articles in such a way that future wage increases/determinations could be done so, without amending the Articles of Incorporation each time. At this point the original motion would be revisited and retroactive wage increases as well as the board officers wages could be determined for the current fiscal year.

*Motion Mukavetz, 2<sup>nd</sup> Primeau, to rescind last weeks motion for board member wage increase, and to contact attorney on the requirements and verbiage of an addendum allowing future wage increases for board members; carried*

*Motion Zubierna, 2<sup>nd</sup> Coppo, that the existing slate of officers be voted back into current positions, and Bonenfant be voted in as vice-chairman by one unanimous vote: carried*

**Lacen Heikkila CDL:**

Heikkila presented a proposal of benefits for Lacen Heikkila contingent upon receiving his CDL endorsements. These benefits would secure funding from Michigan Works for Lacen’s training and testing.

*Motion Zubierna, 2<sup>nd</sup> Bonenfant, to approve Lacen’s benefits contingent upon CDL Endorsement as presented; carried*

***OHM GIS Quote:***

Heikkila presented an as needed services quote from OHM for GIS General Services in the amount of \$5,000. Heikkila presented examples of what the GIS system is currently being used for and some future uses being worked on.

*Motion Primeau, 2<sup>nd</sup> LaRochelle, to approve OHM's quote for \$5,000 as presented; carried*

***Up and Running Quote:***

Heikkila presented a quote from UP and Running to supply and install hardware to replace the faulty hardware at Florida CSO. This hardware was necessary to keep the VPN running as it should.

*Motion Mukavetz, 2<sup>nd</sup> Coppo, to approve Up and Running's quote for \$1,144.98 as presented; carried*

**PAYMENT OF BILLS**

*Motion Mukavetz, 2<sup>nd</sup> Primeau, to pay monthly bills totaling \$44,419.44 as presented; Carried.*

*Motion LaRochelle, 2<sup>nd</sup>-Coppo to adjourn at 1:03 pm; Carried.*

Recorded by,

Submitted by,

Cleve Heikkila

Daniel Zubiena  
Secretary