

NORTH HOUGHTON COUNTY WATER AND SEWAGE AUTHORITY

DATE: 11-27-23.

Meeting was called to order by Bonenfant at 12:00 PM

ROLL CALL: Bonenfant, Zubiena, Primeau, Mukavetz, LaRochelle

Others Present: Heikkila, Holmes, Gasperich, Bjorn

Motion Primeau 2nd Mukavetz to approve the October 23, 2023 minutes as presented; Carried.

Projects:

Bjorn updated the board on the progress of the Phase 1 Project. Additional areas to be surveyed were identified and surveyed, drafting will be completed this week. After completed the project will enter the EGLE permitting process, this is expected to take 1-2 months. Work continues on ROW package to satisfy RD. The project is still on schedule to be bid in January of 2024. Bjorn presented an invoice for work completed on the project in October, this invoice included a large portion of the soil borings.

Motion , Mukavetz, 2nd Zubiena to approve the invoice to loan in the amount of \$24,130.27, as presented; carried

Holmes informed the board that the new GWMWs were surveyed and top of pipe elevations will be provided to NHCWSA for the new wells. Holmes presented an invoice for work completed in October.

Motion , Primeau 2nd Mukavetz to approve the invoice in the amount of \$139.00, as presented; carried

Tax Roll:

Heikkila presented the 2023 report of Delinquent accounts to be placed on taxes

Act 88 Resolution:

Heikkila updated the board on actual costs to adopt Act 88. It was originally presented as a no cost adoption, but that was assuming that the employee would otherwise work until fully vested. The employee would also have had to be enrolled with previous employer's retirement program. Lark was not enrolled with Houghton county's pension plan so the adoption would have no affect on his current MERS plan.

Motion , Mukavetz 2nd LaRochelle to rescind the motion to adopt Act 88 resolution as presented at the Oct 23 Meeting;carried

CEC agreement:

Heikkila and Gasperich presented Calumet Electronics Expansion Plans to the Board. Plans include a new building that would encroach over the current easement and Sanitary and storm lines on the property. Due to an accelerated schedule, CEC is asking for a building permit to be issued ASAP. A discussion was held. It was agreed that the permit be issued by Calumet Twp with a contingency that CEC would enter an agreement to relocate said sanitary and sewer lines at their costs. Heikkila will finalize an agreement with the help of NHCWSA this week.

Wages and Benefits Committee:

A meeting will be scheduled once Heikkila receives figures for Health insurance this week.

Other:

A discussion was held in regards to Lehto's health and how the board conduct business in his absence. The AOI spell out that the vice-chairman can carry out the chairman's duties in his absence, and it was agreed that the board would operate as normal through

the calendar year. Per the articles of incorporations, officers for the new year must be voted on in January.

Due to Christmas, the board selected Wednesday, Dec 27, 2023 for Decembers Board Meeting. The meeting will be held at 12:00 noon, at the Calumet Twp offices.

A discussion was held on pay structure for board members and officers, it was agreed that the wages and benefits committee would consider these issues and present their recommendations to the board.

PAYMENT OF BILLS

Motion Mukavetz, 2nd Zubiena
to pay monthly bills totaling \$ 47,485.93 as presented; Carried.

Motion Larachelle, 2nd Mukavetz *to adjourn at 12:37 pm; Carried.*

Recorded by,

Cleve Heikkila

Submitted by,

Daniel Zubiena
Secretary